

## Regular Board Meeting Minutes

December 13, 2022 5:00 PM - Airport Conference Room

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order**- Chairman Locke called meeting to order at 4:58 PM; a quorum was confirmed.
2. **Invocation** – Ross Statham
3. **Review of Agenda.** Approved as submitted with the addition of second item of new business as outlined below.
4. **Consent Agenda** items were, as previously determined by procedure, approved as submitted:
  - a. Last month's meeting minutes
  - b. Treasurer's report
  - d. Technology Report (No activity)
  - e. Grant Activity Report (No activity)
5. **Audience wishing to speak:** None.
6. **Airport Manager Report (enclosed):** Routine discussion, including reports of fuel purchases and sales as per the enclosed report. (However, more items are discussed in new business.)
7. **AVCON Report:** Calvin Palmer from AVCON (report enclosed) discussed the current terminal improvements project now underway, the obstruction removal (trees) and the electrical vault project as well as other items described in the report.

Regarding the ongoing trees and bird rookery issue (Task Order 12 in the enclosed report), Palmer recommended that we move forward with the low bid of \$21,000 that was submitted for the removal of the non-wetland trees, as submitted by All Clear Land Clearing. Williams moved, and Brooks seconded that we do so. Motion carried, and Palmer was directed to move forward with that task.

In addition to the above, pending task orders are listed on the report as well as some potential future project ideas based on discussions between AVCON and the FAA.

On page two of the report, Palmer asked the feelings of the board regarding long-term projects we should identify, which were discussed regarding priority. The Board believes that the removal of the entire rookery area trees (wetland and dry) is our highest priority (especially if it would allow us to develop the area between the shade hangars and the two commercial north hangars). We indicated that the priorities listed regarding long-term projects appeared to line up with our desires.

8. **Old Business:**
  - a. Regarding the estate of James P. Neill, who has an aircraft in the shade hangar that we have filed a lien, Locke reported that an email was received this afternoon from the attorney regarding the matter, noting that they were seeking the logbooks. (A copy of this email is included with the meeting minutes.)
  - b. Because of the AVCON report of the removal of the dry ground trees around the "rookery" to the north of the shade hangars (above), additional discussion was tabled for now.
  - c. Locke (Chairman) reported that our north hangar and office building tenant has not signed the lease on the hangar and building which was deeded over to the airport from Baptist College of Florida, which was effective 1 November 2022, but that they report that they are working to fulfill the insurance requirements and are planning to sign very soon. The Chairman continues to work this discussion and paperwork.

9. **New Business**

- a. Mark Wilson, Airport Manager, requested that we replace our accidentally disconnected office ("land line") phone with a cell phone and discussed the advantages of doing so. (Our phone line was accidentally cut during the installation of our septic system during ongoing parking lot construction.) After a brief discussion, Brooks moved and Williams seconded that we direct him to do so. Motion carried.
- b. Mark Wilson, Airport Manager, requested that we replace the solar-powered lights with 120v lights, especially in front of the FBO and fuel farm; the batteries for the solar powered lights are dead and it would be more cost effective to use 120v LEDs. After a brief discussion, Statham moved, and Brooks seconded that we direct Wilson to obtain three bids and proceed. Motion carried.

10. **Adjourn:** There being no other business, the meeting was adjourned at 5:48 PM.

These minutes were compiled by the Secretary on behalf of the Board of Directors, and when subsequently approved by the Board of Directors (the following meeting) and signed by the Secretary, shall constitute a true record to be included with the official legal records.



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Ross E. Statham, Secretary